

Leave Balance Report

<u>Name</u>	<u>Date Hired</u>	<u>Policy</u>	<u>Absence Type</u>	<u>Last Adjustment Date</u>	<u>Balance (Days)</u>
M.I.S					
<i>Test Employee</i>	<i>2000/10/02</i>	Management (More than 5 years) V 30 days	Vacation		9.5
			Casual		6
			Uncertified Sick		7
			Study		10